



### Accounts needed:

#1 Asset - Regular Checking

#1 Asset - Grocery Scrip

#4 Income - Grocery Scrip (or any appropriate #4 Income account for the profit)

#### 1. To buy the certificates:

*Transfer Asset to Asset* - Go to *Transactions>Transfer* and transfer from Regular Checking Asset (#1) account to Grocery Scrip Asset (#1) account.

#### 2. When people buy the certificates, it includes the 5% profit:

*Enter Income* - Go to *Transactions>Enter Income* for the 5% profit only into the Grocery Scrip Asset account and the Grocery Scrip Income (#4) account. (This brings the #1 Grocery Scrip Asset account up to the total with the profit and has the profit amount added to the #4 Grocery Scrip Income account, it also adds the profit to the #3 Fund Balance account that the Income #4 account is linked to.)

#### 3. To get the deposit back into the checking:

*Transfer Asset to Asset* - Go to *Transactions>Transfer* and transfer from Grocery Scrip Asset (#1) account to the Regular Checking Asset (#1) account. (This posts the full amount of the deposit into the Regular Checking account.)

Note: In some parts of the country, the Grocery Scrip may be paper certificates or plastic cards.