

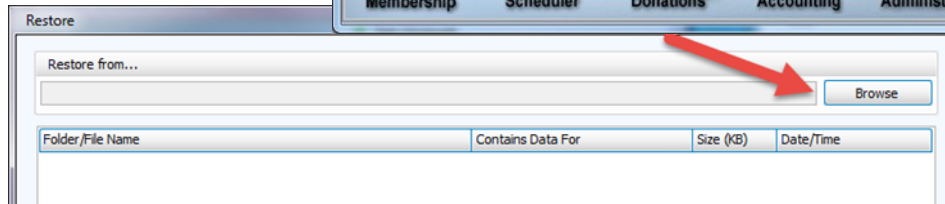
How to restore ACCOUNTING ONLY.

This feature is used when Accounting data is taken off site then needs to be restored to the main system. If a full backup is restored the data will be overwritten

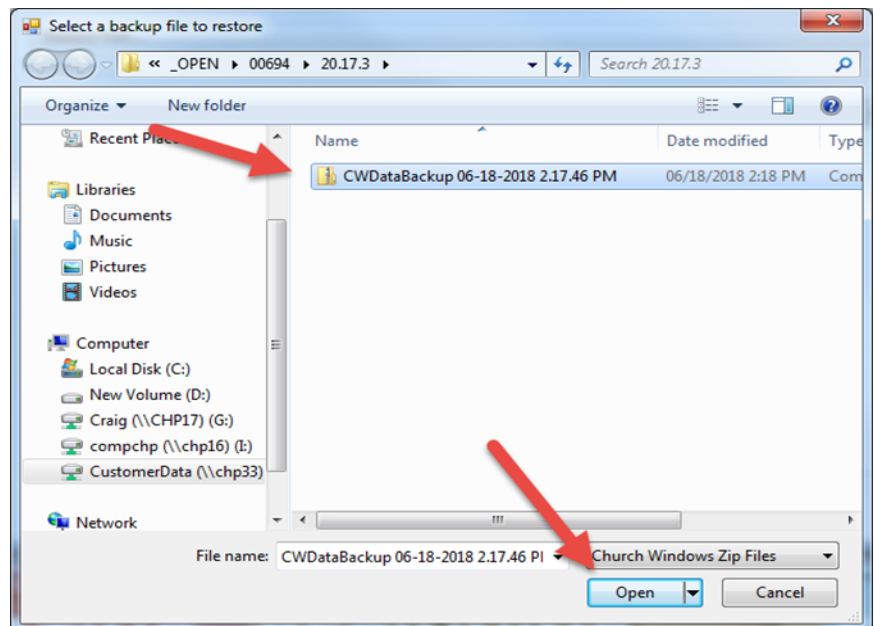
Click Administration>Restore



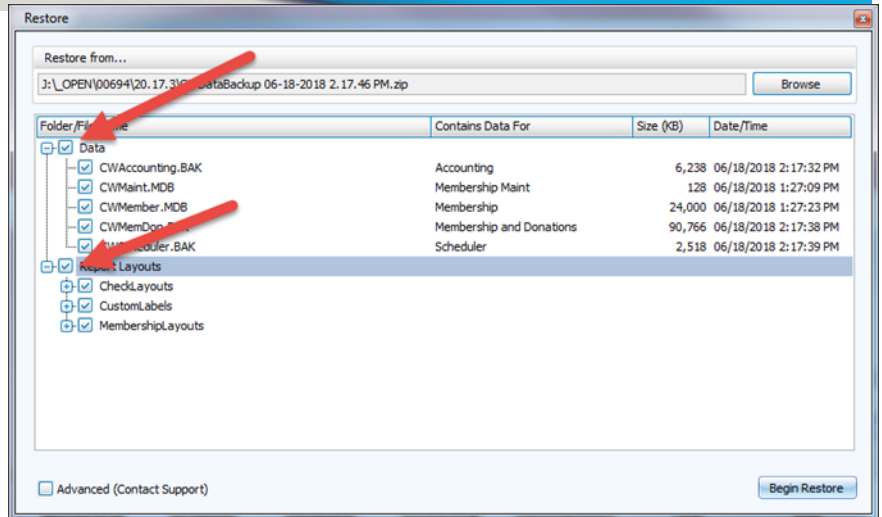
Click Browse



Browse to the location of the backup you want to restore and select it. Click Open.

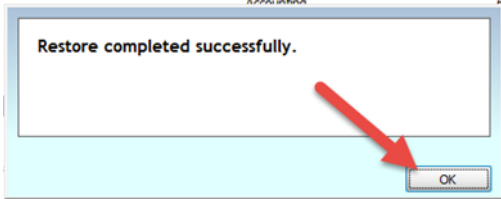
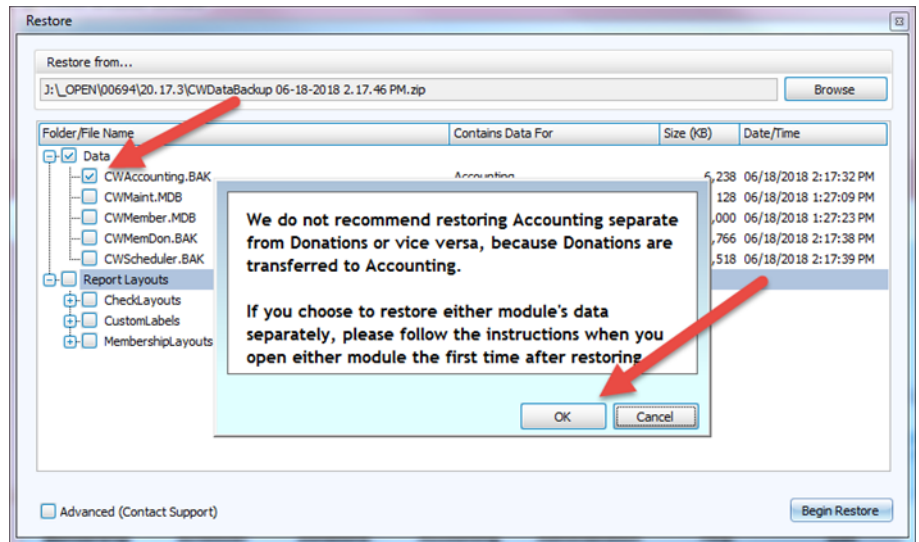


Uncheck the Data and Report Layouts boxes and select the CWAccounting.BAK file.

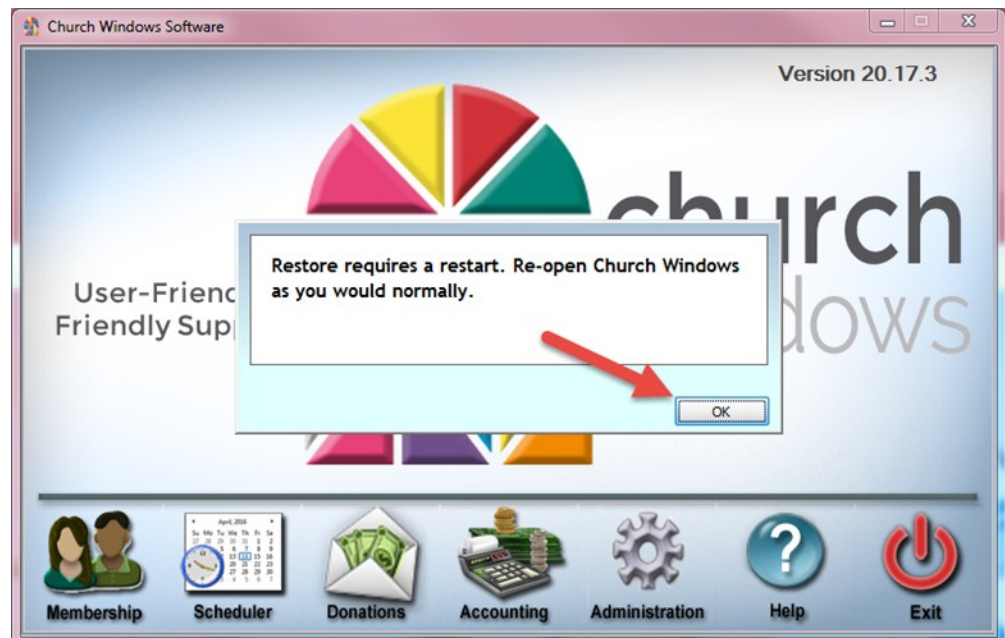


A warning will appear – read it and click OK

The data will restore and you will get the following screen



Click OK and then the following screen will appear:



Click OK and then reopen Church Windows and your accounting data should be restored.